

International Civil Aviation Organization



**THE SECOND MEETING OF THE COMMON
REGIONAL VIRTUAL PRIVATE NETWORK
TASK FORCE (CRV TF/2) OF APANPIRG**

Seoul, Republic of Korea, 12 May 2014



Agenda Item 2: Review draft documents DOA, CRV CONOP and RFI

CONSIDERATION FOR RFI ACTIVITIES

(Presented by Thailand and the Secretariat)

SUMMARY

This paper proposed details to the draft RFI in addition to the proposed scope and structure presented during the CRV TF/1 meeting.

1. Introduction

1.1 In a CRV TF/1 meeting, representatives from Singapore proposed a working paper about the scope and structure of the Request For Information (RFI) document to be used as guideline for the RFI document. Following the working paper, there were discussions on whether the RFI would be required, however, the meeting agreed that the task for RFI drafting should be in place and adopted the structure of the RFI document. Consequently the project plan for completion of task RFI drafting is stated to be 11 July 2014 with the goal for publication on August 2014.

2. DISCUSSION

2.1 During teleconference meetings following CRV TF/1 meeting, the details of the CRV network have been discussed and specified in both the CONOPs and DoA documents. These details are crucial for the vendors to develop their solutions to the requirements of CRV network. In CONOPS document, the concepts of network operations including the operations of the Operation Oversight Group (OOG) will give the general details of the CRV network. The contractual and procedural agreement in the DoA will also give the vendors the prospect and scope of the CRV network. Therefore, it is recommended that the adopted CONOPs is attached to the CRV RFI for vendors' considerations.

2.2 Furthermore, the initial contract period time of 5 years with extension of 5 more years if the service is satisfactory was also proposed during the teleconference meetings. This information should be included in the RFI document for vendors' consideration. However, the RFI should also allow the vendor to provide the CRV Task Force with feedback on such duration.

2.3 Combining the mentioned information with the structure of the RFI document as specified in Attachment A, the draft RFI should be completed by the deadline. Therefore, in order to broadly and fairly publish the CRV RFI, it was proposed that the RFI document be published on the ICAO website, websites from volunteering States/Organizations and possibly by CANSO. The publication should be coordinated as much as possible.

2.4 Considering that only a first set of user requirements will be available in July/August 2014, the initial scope and structure of the Request For Information (RFI) document as provided in December 2013 may be too much detailed. Therefore a revised version is placed at Attachment A.

2.5 From the CRV planning rev06, the schedule for RFI is as follows:

11 July 2014	Draft RFI ready
12 July 2014 – 31 July 2014	Preparation of the coordinated release of RFI
01 August 2014	Public RFI release for all Telecommunication Service Providers
2 November, 2012	Deadline for formal expressions of interest in replying to the RFI by Telecommunication Service Providers
04 August - 24 October 2014	Questions/answers period
24 October 2014	Deadline to receive RFI responses
Back to back with CRV TF/3	Presentation of responses to CRV TF
27 October 2014 to 13 February 2015	Review and Process RFI Record the list of interested suppliers and invite them to subscribe to ICAO TCB website

2.6 A presentation of responses to CRV TF is planned to be in conjunction with CRV TF/3 meeting. The need for such an event has to be confirmed. If so CRV TF/3 meeting would benefit from being held between 27 October 2014 and 13 February 2015, ideally early December 2014 so that CRV TF has enough time to process the responses before and after the event, and Telecommunications Service Providers interested have enough time to prepare their presentation. The same time would be strictly allocated to each Telecommunications Service Provider.

2.7 Considering that a GO/NO GO for the Sealed Tender Process will be sought from APANPIRG/25 in September 2014, the RFI should be a non-binding process and stipulate clearly that it may not be followed by a Sealed Tender Process.

3. Action by the Meeting

3.1 The meeting is invited to:

- a) note the information in this paper;
- b) discuss the revised version of scope and structure of the Request For Information in Attachment A;
- c) adopt the following Draft Decision, considering that a GO/NO GO for the Sealed Tender Process will be sought from APANPIRG/25 in September 2014, and that consequently the RFI would be a non-binding process:

Draft Decision 2/X – CRV RFI

That, a Request for Information (RFI) for CRV be prepared and published before August 2014 advertising the CRV project and requesting technical and commercial information to the Telecommunication Service Providers.

- d) ask Participants to confirm before 11 July 2014 if their organisation volunteers to publish the RFI;
- e) confirm the interest to hold a formal event for presentation of responses by interested suppliers in conjunction with CRV TF/3 meeting;
- f) confirm the interest that CANSO be approached to publish the RFI along with ICAO Regional Office; and
- g) discuss any relevant matter as appropriate.
